

Transfer of Title / Custodianship Agreement

This form must be completed when seeking to transfer title or custodianship to the Queensland Museum with reference to archaeological material and must be accompanied by a full schedule of items being transferred.

Collection details

Site name: _____

Site accession number: _____

Geographic location: _____

Owner / Custodian details

Name(s): _____

Community: _____

Postal address: _____

Telephone: _____ Email: _____

Depositor details

Name: _____

Institution / Organisation: _____

Postal address: _____

Telephone: _____ Email: _____

(Complete the applicable declaration)

1 Declaration – Transfer of Title

I the depositor, acting on behalf of the owner(s), confirm that the owners(s) have undisputed title to the object(s) listed in the attached schedule, with full power to dispose of the items. I am authorised by the owner(s) to act on their behalf to that effect; as such the title in the object(s) is hereby transferred to the Queensland Museum Board of Trustees (a body corporate under the Queensland Museum Act 1970).

Signature of depositor: _____ Date: _____

Name and signature of authorised Queensland Museum representative:

_____ Date: _____

2 Declaration – Transfer of Custodianship

I the depositor, acting on behalf of the current custodian(s), confirm that the custodian(s) have authorised me to act on their behalf, to entrust a transfer of custodianship of the item(s) listed in the attached schedule, to the Queensland Museum Board of Trustees (a body corporate under the Queensland Museum Act 1970) for the period specified.

Agreed date for commencement of custodianship: _____

Agreed date for end of custodianship (if applicable): _____

Signature of depositor: _____ Date: _____

Name and signature of authorised Queensland Museum representative:

_____ Date: _____

(In each case, the Queensland Museum representative should seek from the depositor copies of documentation confirming that the depositor has been given permission and approval to act on behalf of the owner(s) / custodian(s) prior to signing the agreement.)